January 28, 2011

Teldio

390 March Road  
Kanata, Ontario

To Whom It May Concern,

I am very pleased to inform you that I am applying for a coop software engineering position in your organization. Why am I pleased? I’m pleased because not often have I had a chance to apply to such a young and dynamic startup that seems to have so much promise.

If you take a glance at my resume, you will see that my skills and experience aren’t to be dismissed too lightly. But that isn’t what this is about, is it? Working for a startup involves much more than just the technical skills. You need to be able to take charge and get results. Working part of a team, and communicating is of primal importance. Being able to contribute to the overall value of the organization, and making sure everyone can enjoy what they are working towards, these are the real skills that make an organization what it is, and what it wants to be.

I think these are the true skills of value that I possess that would make me an invaluable asset to your team. I have both the desire and the capability to make an impact, and I sincerely hope you might give me that chance.

Sincerely,

William Collins